

0417-9

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JAN 15 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT: Consolidation of the Safehouse and the  
Acquisition Branch, Real Estate and  
Construction Division, Logistics Office

REFERENCE: (Attached as Tab)

Tab 1 - Memorandum, dated 11 December 1953, from the  
Acting Management Officer

1. Tab 1 and annexes I, II, and III propose the re-organization and realignment of positions within components of the Real Estate and Construction Division, Logistics Office, to be accomplished within the existing T/O strength authorization. Significant changes proposed are as follows:

a. Consolidation of the Safehouse Branch and the Acquisition Branch into the Acquisition Branch.

b. Elimination of the position of Chief, Safehouse Branch, Realty Officer GS-1172-14 and the establishment of 1 Realty Officer GS-1172-11 position in lieu thereof.

2. Classification and Wage Division just recently completed a survey of the Acquisition Branch positions and the proposed grade alignment is in accordance with the survey results.

3. It is recommended that the T/O for the Acquisition

DOCUMENT NO. 17  
NO CHANGE IN CLASS. ☐  
CLASS. CHANGED TO: TS S C  
NEXT REVIEW DATE: 1989  
AUTH: HR 70-2  
DATE: 7-1978 REVIEW ☐

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Branch, Real Estate and Construction Division, Logistics Office be approved within existing T/O strength authorization and with staffing as set forth in Annex III, Tab 1.

GEORGE E. MELOON  
Personnel Director

1 Attachment  
As stated

Action by Approving Authority:

Date 21 January 1954  
T/O and Ceiling Approved,

131 L. K. White  
Acting Deputy Director  
(Administration)

25X1A

PO/CWD/[ ] sp (15 January 1954)

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